

AMC Worcester Chapter

Final Minutes: Executive Committee Meeting May 25, 2022

To foster the protection, enjoyment and understanding of the outdoors.

This meeting was remote via Zoom

6:30pm – **Meeting called to order and Regular business**

In Attendance:

Michael Morin	Wendy Dziemian	Kim Beauchemin	Jose Schroen
Joe Massery	Debi Garlick	Mike Peckar	Chris Pignatiello
Jon DiRodi	Christine Crepeault	Ingrid Molnar	Ruth Langh
Erin Doolittle	David Elliot	Meighan Matthews (AMC)	Charlie Arsenault (AMC)
Vanessa Butler	Neil Schutzman	Stephen Crowe	Ginny Bixler (minutes)
Eric Fung-invited guest	Karyn Marciniac		

- **Welcome and Introduction** of Meighan Matthews – AMC Volunteer Relations
- **Review working agreements** (online etiquette)
- **Review/accept minutes of April EC meeting** – 4 typos corrected on draft copy -Accepted
- **Review of Treasurer’s Report** – Jose corrections to line 89 Grant approval for 2 camping trips was omitted Now corrected – Accepted
- **Volunteer of the Month for April** from Christine Pignatiello

Kyle O’Neal - Alexandra Molnar nominated Kyle O’Neil (Land Stewart for GWLT) for sharing trail stewardship knowledge on 20s & 30s hike and for offering support for wild plant walks

Honorable mentions: John Hurtel and Bonnie Schutzman - nominated by Neil Schutzman for their quick and caring response to an injured cyclist. They took the woman to the hospital and John stayed with her for 10 hours and arranged for her transportation home.

Honorable Mention: Dave Kolpa - nominated by Joe Massery for co-leading Berkshires backpacking trip

6:40pm – **NEW BUSINESS**

- **June 29th ECOM meetings**
 - Wendy -Auburn Middle School to host meeting at no charge. School has ability for outdoor and indoor meetings and the infrastructure to support hybrid meeting. Meeting can be held outside weather permitting. Wendy will do set-up.
 - 6:00 pm for food. Meeting to start at 6:30 pm.
 - Joe to co-ordinate food
 - Mike, Steve and Wendy to bring pop-up tarps
 - Recommended that attendees bring chairs

- Jose noted she didn't receive a Meeting Reminder. Mike to check with Web Master
- **Gear Shed** –Wendy and Mike attending meeting. Wendy writing article for Newsletter (June 6th).
 - Nate would like volunteers to organize gear. Eric Fung willing to help. Mike P. to reach out for more volunteers.
 - Mike suggested forming a committee for Gear Shed and is hoping to rejuvenate programs connecting to the Gear Shed. Need ground rules for who can lead events that use Gear Shed and if it be would open to outside groups. Mike feels it should be encouraged and we need to look into what qualifications would be required for events not sponsored by Chapter. Would need description of roles and expected outcomes from that committee.
 - Educators Outdoor are having an informal refresher course on June 9th. Wendy suggested those interested could attend. Steve is able to attend.
 - Nate is interested in getting Worcester Public Schools involve.
 - Mike stated that Colin would like an on-line schedule of when people are coming to use the shed so he can be prepared.

7:00 pm- Leader in Training and Wilderness First Aid

- June 11th & 12th date for WIFA cancelled. Rescheduled for October 1st and 2nd.
- In person scenario and water crossing training scheduled for June 18th.
- New options scheduled for July 16th & 17th and September 24th and 25th. There maybe be hybrid options available through Boston. Wendy to check
- Steve checked with Lisa Schott. Colin is scheduling a September WIFA training at Baxter Pond.
- Jose to get buttons made and have Darryl to work with Wendy.

7:05 pm Meetup Account

- Joe stated several people are getting notices about becoming event organizer (top position). Joe questions if Meetup account is worth it. Some people have stopped using and reported cases of people signing up but not attending hike. Difficult to track if people are signing up for events through Meetup. Jose stated that the renewal of \$105 for 6 months is coming up. Karyn to check if our account can be set up as we want and for them to automatically bill Chapter.
- Recommended that we check if Meetup is worth it before we renew in 6 months.
- Email from Meetup sounds like spamming. Mike suggested using email from official site to contact Meetup.

7:20 Trail Fest

- Meeting this Friday (May 27th) to plan
- 6 hikes planned for June 4th – 1 – 3pm
- Social posted for tailgate potluck
- Athletic Brewing donating non-acholic beer
- Will need tables, cleaning supplies, hand sanitizer, paper products, bottles of water for handwashing and cleaning.
- Erin to bring paper plates, LNT Cards and other supplies. Ingrid to bring table and other supplies.
- Vanessa to bring tablecloths, banners and T-shirts for swag.

- **7:25 Chapter Committee Retreat**

- Mike attended at Mohegan Outdoor Center
- Covid check-in and discussions about getting restarted
- Reviewed document in-process for roles for chapters. Will be shared when complete
- Discussion of Excess Reserve spending. Question if we have actually spent Excess Reserve or if grants have been through endowments. Mike is still waiting to hear what the difference is and if there is a number for us contact.
- Narragansett has large trail maintenance projects and may be requesting funds
- Jose - nothing specific mentioned at Treasurer's Meeting. Worcester Chapter doesn't need to do anything regarding Cash Reserve. Quarter 4 reports are coming out in July. Brittany at AMC to deal with Volunteer Finance. Also talked about difficulties with Chapters and Grant Requests.
- Discussed the need for feedback from organizations receiving funds as to how the money was spent.
- Issues with MidState trail bank account discussed. Still unresolved. Shrewsbury Federal Credit Union does not have ability to do some things as a business account such as several groups under one number. They can only do joint ownership.
- Indemnification of volunteers discussed. Policy clearly covers Trip Leaders but unclear on Executive Committee meeting. Language is being put out that we are fully supported as an Executive Committee as long as following Code of Conduct for Club. May be asked to formally acknowledge Code of Conduct. Discussed issues particular to sawyers and property damage. Will look for clarification statement from AMC.
- Reminder to treat AMC Staff nicely.
- Requested more information for Inter-Chapter Committee sharing
- More detail for what makes up Membership to help determine if we are effective with meeting targeted groups. Unable to track groups other than 20 & 30s.
- Work is being done on an easy access volunteer handbook
- September 24 and 25th Fall Fest activities are being planned by at Mohegan, Harriman Center and Noble View September 25th) Mike is working at Harriman Center and is looking for volunteers to help with planning, leading outings or table. Wendy to contact Jim to reschedule WiFA as it conflicts with Fall Fest.
- Nomination process - recommended more posting. Looking to diversify. Kim asking current members to let her know their intentions to continue. She will reach out to fill any vacancies and also for co-chairs and understudies.

- Interchapter ski- nothing at present. New Hampshire willing to help out
- Still searching for an AMC President

- Action Item Review

Action Item	Owner	Status
Submit proposal for Endowment Committee name change in By-Laws		OPEN
Migrate outdated SharePoint documents into archive folder	ALL	OPEN
Investigate restarting in-person ECOM meetings	Joe/Neil/Mike P	CLOSED

Status update on MST/Endowment bank access	Mike	
Speaker series collaboration with THRG Asked to wait for new co-ordinator	Erin	OPEN
Check with AMS about availability and cost for a 6/29 ECOM meeting	Wendy	OPEN
Worcester Archives transfer	Dave	OPEN

7:50 – Kudos/General Announcements

- Ginny – Thanks to Walt and Ruth for a great backpacking weekend
- Joe – Update on Fred. He is at home and recovering
Chapter has an additional projector donated by Epsom by way of Staples by way of Dana Perry

Ginny and Wendy for work in their new positions
- Christine C– She and Joe took swag from Historical Society and delivered to Ingrid and Wendy
- Wendy – Thank Ginny for being secretary and thanks to her mentors (Debi, Joe and Kim) in her new position
- Jose – Dave Laska for communicating from Fred; Joe for providing updates; Wendy and Ginny for leaderships roles; phenomenal reception for Worcester Chapter on a co-lead trip in New Jersey
- Charlie- Eric for showing up; Mike for going to New Jersey retreat. Retreat reconnected people after Covid
- Ingrid – Ruth and Walt for her first backpacking trip. It was well-organized. Asked Meighan to look into swag for Trails Fest
- Mike M. - Faith is working on Volunteer Store
- Meighan- Thanks for the welcome; Code of Conduct; Faith said Worcester was a great Chapter to work with and committed to the mission; she will look into Trail Fest swag
- Mike P –Kudos to whoever nominated Kyle for volunteer of the Month. His term is up the end of June. He is finishing new canoe racks.
- Erin – Thanks to Joe and Jonathan for their patience in trying to solve a technical problem
- Ruth – Thanks to Wendy for her hard work
- Eric F – Thanks to Wendy and Debi for recommending he attend the meeting and to all for letting him participate
- Eric H. - looking forward to in person meeting in June
- Chris P. -Wendy and Ginny for the job there are doing
- Jon- Waiting for Justin to get patches for Carbon Foot design
- Steve – Jose for her patience with his inventory; Colin for hosting WiFA at GWLT
- Karyn- Thanks to all for help with Meetup
- Mike M. - Thanks to Wendy for getting location for June meeting and to Joe for getting catering
Thanks to Eric and Meighan for joining us. Thanks to Ginny and Wendy for taking over new positions and everyone for taking time for AMC.

Next Meeting –June 29, 2022 In person - Auburn Middle School

8:07pm – Adjourn

EC Calendar 2022

Online Calendar:

<https://appalachianmountainclub.sharepoint.com/sites/Volunteers/WorcesterChapter/Lists/Worcester%20Calendar/calendar.aspx>

Date	Day	Meeting
December 1, 2021	Wednesday	EC Meeting
January 9, 2022		EC Planning Meeting
January 22, 2022		AMC Annual Summit, Virtual
January 26, 2022		EC Meeting
February 23, 2022		EC Meeting
March 30, 2022		EC Meeting
April 27, 2022		EC Meeting
April 28 – May 1, 2022		AMC Chapters Retreat
May 25, 2022		EC Meeting – Virtual
June 29, 2022		EC Meeting – In Person
Summer Break		
September 28, 2022		EC Meeting
October 26, 2022		EC Meeting
November ?, 2022		Annual Meeting
Fall 2022		Worcester Chapter Fall Gathering

AMC Worcester is inviting you to a scheduled Zoom Meeting

Join Zoom

Meeting <https://outdoors.zoom.us/j/2358136261?pwd=WWZta25LbXFoaVRKVmhQSj9DVU96Zz09> Meeting ID: 235 813 6261

Passcode: 1918100

One tap mobile

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+1 346 248 7799 US (Houston) Meeting ID: 235 813 6261

Find your local number: <https://outdoors.zoom.us/u/adNi7COPq>