

AMC Worcester Chapter

Executive Committee Meeting - Minutes: February 23, 2022

Remote Meeting Via Zoom Video Conference

Attending:

Michael Morin	Kim Beauchemin	Jon DiRodi	Christine Crepeault
David Elliot	Neil Schutzman	Zenya Molnar	Alexandra Molnar
Paul Glazebrook	Ruth Langh	Ingrid Molnar	Walt Lazarz
Mike Peckar	Debi Garlick	Eric Harris	Erin Doolittle
Faith Salter	Jose Schroen	Vanessa Butler	Fred Mezynski
Joe Massery			

[6:33 PM] Meeting was called to order

Michael Morin Chair

REGULAR BUSINESS

- Review working agreements (online etiquette)
 - Leave keyboard alone (unless necessary)
 - Raise hand
 - Mute mic when not speaking
 - Speak up
 - One conversation at a time
- Review/accept minutes from previous EC meeting
 - Secretary was away; we will review last month's and this month's minutes at next meeting
- Review Treasurer's report
 - Based on comments received before the meeting, Jose corrected one spreadsheet error. She also updated the information about our current balances for reserves and cash based on the latest (Q3/2021) report from the Club.
- Volunteer of the Month
 - Nominees (Note: EC members are not eligible to win):
 - By Paul Glazebrook: Debi Garlick, Steph Keimig, Erin Doolittle, Don Davies
 - By Walt Lazarz: Debi Garlick
 - By Mike Peckar: Emily Merloni
 - Winner for January: Don Davies.

NEW BUSINESS

- Endowment Committee
 - Christine Crepeault requested that the Chapter Chair nominate Joe Massery as a member of the committee. Michael Morin so moved, it was seconded, and the EC approved the nomination.

- **Action Item:** Christine will send the EC the list of current members of the Endowment Committee.
 - Christine proposed a name change from “Endowment Committee” to “Grant Allocation Committee”. She pointed out that the committee does not manage the Chapter’s endowment (that’s done by the Club), but rather proposes grants to disperse the funds made available from the endowment. Since this name change would require a by-laws change, it will need to be included in the agenda for the next Chapter annual meeting for a vote by the membership. David Elliott expressed a concern that with this name change, we would lose the significance that these funds actually come from the Chapter’s endowment. Joe suggested that the Chapter’s written Endowment Committee description could make this point clear if and when it is updated with a new name.
 - **Action Item:** Chapter Chair will follow up on best way to pursue Christine’s request.
 - Excess Reserves funding: Christine asked about the Opportunity Fund, which was documented in a proposal she found in Sharepoint. Charlie explained that the Opportunity Fund was superseded by the Excess Reserves policy.
 - **Action Item:** All EC members who have policy documents in Sharepoint need to review them for relevance. Any that are out of date should be updated or removed.
 - The Club is looking for funding for a proposed new Wilderness First Aid plan (at the \$65 rate). Faith explained that this could come as a grant from the Chapter’s reserves.
 - **Action Item:** Christine will investigate whether the Endowment Committee might pursue this proposal.
 - **Action Item:** Paul needs to know about any additional volunteers who need WFA cert/recert by the March EC meeting.
- In-person EC meetings
 - EC discussed whether and when it might resume in-person meetings, and whether hybrid meetings would be feasible.
 - **Action Item:** Joe will resend his list of possible venues for such a remote meeting.
 - **Action Item:** Neil will send the EC information he mentioned regarding the criteria another chapter has set for resuming in-person meetings.
 - **Action Item:** Mike Peckar will research technology that might be needed for hybrid meetings, including audio, video, communications options.
- Replacement for Activity Database
 - A replacement for the current ActDB is under consideration; it is called Connector. Requirements and use cases are being discussed by the Club.
 - **Action Item:** All users of the ActDB in the Chapter should have received a recent Volunteer Newsletter that included a survey on terminology. All should respond to the survey.
- Conservation update
 - John DiRodi reported on the recent Club-wide Conservation Committee meeting he attended.
- Chapters Committee
 - Michael gave the EC a summary of this meeting: A revised Leadership Requirements and Guidelines document is in the works. It makes requirements more consistent across the chapters, making portability of leadership credentials more feasible. The committee also reviewed updates to legal liability coverage for volunteer leaders, and they discussed covid exit plans.

[7:47 PM] Meeting Adjourned