NAME:______ADDRESS:______EMAIL:_____EMAIL:_____ACTIVITIY COMMITTEE (CIRCLE ONE): CYCLING, HIKING, PADDLING, SKIING, TECHNICAL CLIMBING

INSTRUCTIONS:

The Leader Instructors and the Leader-in-Training (LIT) should review the current leadership requirements for the specific activity. The current leadership guidelines and related documents are available on the Chapter's website . http://www.amcworcester.org/leadership.html

TRIP #1 LEADER INSTRUCTOR:

Complete for co-lead #1 the section for Trip #1 items 1-12, sign, and add additional comments on the LIT's strengths and areas on which the LIT needs to focus on the 2nd co-lead. Send completed form to the Leadership Chair and the Activity Chair (see below for their contact information).

TRIP #2 LEADER INSTRUCTOR:

Complete for co-lead #2 the section for Trip #1 items 1-12 and the section for Trip #2 items 13-28, sign, and add additional comments on the LIT's strengths and areas on which the LIT needs to focus, if applicable. Send completed form to the Leadership Chair and the Activity Chair (see below for their contact information).

If you have questions about this form, please contact the Leadership and/or the Activity Chair.

Please send completed form to:	
Leadership Chair – Paul Glazebrook	Activity Chair (contact info.): Activity Chair
Scan form and e-mail:	to fill in their information when they provide
leadership@amcworcester.org	the form to the leader mentors.
Or mail: Paul Glazebrook , 71 Cricket Dr., Sturbridge, MA 01566	Scan form and e-mail: Or mail:
Phone: (617) 852 1975	Phone:

NAME:

ADDRESS:

PHONE:

EMAIL:

ACTIVITIY COMMITTEE (CIRCLE ONE): CYCLING, HIKING, PADDLING, SKIING, TECHNICAL CLIMBING

TRIP #1 – *LEADER-IN-TRAINING (LIT) WILL OBSERVE THE GROUP AND TAKE AN ACTIVE CO-LEADER ROLE IN THE TRIP.*

Leader instructor will include the LIT in any leadership activities the leader instructor and LIT feel comfortable with, including trip planning, logistical preparations, etc. The leader instructor should discuss methods used in participant screening.

	er instructor should discuss methods used in participant screening.					
DESTINATION: DA'						
LEADER INSTRUCTOR:		CC)-LE	A]	DS	
THE	E LEADER-IN-TRAINING(Check The Appropriate "YES" Or	1	2		1	2
"NO	"Box)	Y	ES		N	0
1.	Has appropriate gear (individual and group, if applicable)					
2.	Has fitness level appropriate for the activity level					
3.	Has experience in the activity level					
4.	Is prompt at the meeting location					
5.	Shows good attitude					
6.	Communicates with the participants					
	6a. Listens to concerns					
	6b. Attends to participant needs					
	6c. Is non-forceful with requests (Note: In certain situations, it					
	may be appropriate to be direct; if this is the case, please note in					
	the comments section)					
	6d. Encourages in a positive, situation appropriate manner					
7.	Is aware of participants' physical condition					
8.	Brings concerns about participants' condition to leader's					
	attention					
9.	Demonstrates safety practices					
10.	Observed the leader's trip management techniques					
11.	Discussed leadership techniques with leader					
12.	Discussed group dynamics with leader					
TRI	P # 1 LEADER INSTRUCTOR'S SIGNATURE:					
	P #1 LEADER INSTRUCTOR PLEASE WRITE COMMENTS HI	ERE	(AD	D		
SPA	CE AS NEEDED):					

NAME:

ADDRESS:

PHONE:

EMAIL:

ACTIVITIY COMMITTEE (CIRCLE ONE): CYCLING, HIKING, PADDLING, SKIING, TECHNICAL CLIMBING

TRIP #2 – LEADER-IN-TRAINING (LIT) TAKES FULL CONTROL OF THE GROUP

Leader instructor will permit the LIT the opportunity to conduct all phases of the leadership process from the activity's selection to its successful completion. The leader instructor will be present at each step in the process to lend support and guidance. If at any time the leader instructor concludes that the trip is at risk (for safety or logistical reasons, or due to the inexperience of the co-leader or the participants), it is the leader instructor's responsibility to step in and assist in redirecting the activity back into a positive situation

LEADER INSTRUCTOR:CO-LEADSTHE LEADER-IN-TRAINING(Check The Appropriate "YES" Or121	positive situation.							
THE LEADER-IN-TRAINING(Check The Appropriate "YES" Or "NO" Box) 1 2 1 13. Has thoroughly researched and planned out the trip route (i.e. scoped, has bailout plan, knows about seasonal weather hazards for the area) 1 N 14 Has written up the trip description per Chapter & activity committee guidelines; provided to leader for input on the AMC's online trips database 1 15. Has screened participants before the trip (n/a for show 'n go trips; may need to screen at the meeting location in this instance) 1 16. Pre-trip communications: 1 16. Pre-trip communications: 1 16. Has specified the required gear 1 16. Has specified the required gear 1 17. Showed good group introductions at the meeting location 1 18. Checked participants for proper equipment at the meeting location 1 19. Sets expectations for group prior to trip departure 1 20. Is good at discussing group safety 2 22. Sets an appropriate group pace 2 23. Determined appropriate group breaks 2	DES	DESTINATION: DATE:						
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25. Is good at observing participants for signs of problems	24.							
	25.	Is good at observing participants for signs of problems						
(See #6 above for detail.)		(See #6 above for detail.)						

NAME:

ADDRESS:_____ PHONE:_____

EMAIL:

ACTIVITIY COMMITTEE (CIRCLE ONE): CYCLING, HIKING, PADDLING, SKIING, TECHNICAL CLIMBING

26	Demonstrated annuanista nervisation / nerves finding alvilla				
26.	Demonstrated appropriate navigation / route finding skills				
27.	Turned in Release Form to Activity Chair post trip				
28.	The Leader-in-Training requires more training (contact				
	Leadership Chair to further discuss)				
TRI	P # 2 LEADER INSTRUCTOR'S SIGNATURE:				
TRI	P #2 LEADER INSTRUCTOR PLEASE WRITE COMMENTS HE	ERE	(AD	D	
SPA	CE AS NEEDED):				